

## CAMBOURNE VC TEACHING AND LEARNING COMMITTEE

### TERMS OF REFERENCE

**Membership:** Appointed by the Local Governing Body

**Key Purpose:** to ensure that the curriculum policy and teaching and learning priorities meet the needs of all students at Cambourne Village College.

**Quorum:** The quorum for the Teaching and Learning Committee is more than 50% of members, including at least 3 governors. No vote can be taken unless the Committee is quorate.

**Meetings:** Three times per year. Time-sensitive issues may be discussed and voted upon via email. Attendance at meetings may be in person or virtually by remote video, as necessary.

**Chair:** The Chair will be appointed by the Governing Body at the first Local Governing Body meeting of the academic year. The Principal may not chair the Committee. The Principal may delegate the responsibility for representation on this Committee to a Deputy Principal.

The Clerk to the Governing Body will minute the decisions of the Committee.

#### **Terms of Reference:**

1. To ensure that the curriculum needs and teaching and learning priorities are clearly identified in the School Development Plan (SDP) and to make recommendations for resourcing to the Finance, Planning, Personnel and Community Committee. This is by periodically inviting people and hearing of areas of interest to the committee.
2. To monitor the progress and attainment of students across all year groups in curriculum areas in line with the School Development Plan priorities and to report to the Governing Body.
3. To monitor projected grades and GCSE outcomes for Year 11 students, along with post-16 destinations.
4. To monitor the provision made for Disadvantaged, Able, SEND and other relevant groups of students according to SDP priorities and to measure the impact on attainment and progress. For Disadvantaged students (and other groups as appropriate) to measure the gap between them and other students in the school and nationally. To provide regular updates to the Governing Body.
5. To monitor attendance, particularly reviewing the impact of low attendance on disadvantaged groups.
6. To monitor the effectiveness of Pupil Premium spending on student attainment.

7. In consultation with the Principal and appropriate staff, to monitor and keep under review the policies under the remit of this Committee as detailed on the School's policy schedule.
8. To address complaints made by parents on curriculum matters where such complaints have been referred to the Governing Body under the Complaints Procedure.
9. To determine any other matters relating to teaching and learning referred to the Committee by the Governing Body.
10. To have regard to the Scheme of Delegation, including relevant sections of the Standing Orders within, and all relevant legislation.
11. To keep the Terms of Reference under review and recommend any changes to the Governing Body prior to the last full Governing Body meeting of the academic year.